**Meeting Date: Monday 11:00AM, 26th of April 2023**

**Attendees:**

Kieran: 11:00

Justin: 11:00

Emma: 11:00

Olly: 11:00

**Overview**

Reviewed the work that has been done since the last meeting and assigned coursework deliverable work to each member.

**Catchup**

* Justin: Finished implementing Admin portal application, finished writing the project management and system design sections in the final report, wrote the client handbook and implemented project-level authentication across the system.
* Emma: Finished API unit testing just needs to be merged.
* Kieran: Tested Admin portal prototype with the client and wrote introduction and background sections for the final report.
* Olly: Finished Android unit testing just needs to be merged.

**To do until the next meeting**

* Justin: Create project handover document and test as much of the Admin portal as possible.
* Emma: Create the poster, do the API testing section in the final report.
* Kieran: Write drawing application interface research, client communications and user testing sections in the final report, do the UAT documentation and create the presentation slides.
* Olly: Merge Android testing and write about it in the final report.